

Sanford Police Department

NOTICE

Accepting Bids Three year Vehicle Leasing Agreement

The Sanford, Maine Police Department is accepting sealed bids for the LEASING of a total of **SEVEN** new 2019/2020 passenger vehicles, further described below. Bids will be accepted in a sealed envelope clearly marked **LEASING BID** to the Chief of Police in the form of US Postal or in-hand at the:

Sanford Police Department
Chief Thomas Connolly, Jr.
935 Main Street
Sanford, ME 04073

BID 1- Four (4) SUV or SUV crossovers, 4-door, all-wheel drive, 13,000 to 15,000 miles annually. The total three year lease cost shall **not exceed** \$9,500 per vehicle.

BID 2- Three (3) 4-door passenger cars, midsize, front or all-wheel drive, 13,000 to 15,000 miles annually. The total three year lease cost shall **not exceed** \$8,500 per vehicle.

1. Bids will be accepted until **4:30 pm** on **Thursday November 14th, 2019**. All bids will be opened the following business day.
2. There are **NO** trade-in vehicles associated with this Bid request.
3. All bids shall include the monthly cost of the lease as well as the total cost for the life of the lease and any associated fees, transaction costs, turn-in costs and mileage penalties.
4. All vehicles will be delivered to the Sanford Police Department and all transaction/transfer paperwork associated with the purchase of these vehicles will be completed in Sanford with the City's Finance Director.
5. The City of Sanford is a tax exempt government entity.
6. Submit a bid in this process knowing the number of vehicle's leased could be reduced prior to the awarding of the bid.
7. Each bid, if awarded, will be done so independently.
8. The City of Sanford does not accept any bid as a contract to lease or as a promise to lease the specified vehicle(s) in this advertised process.

**Contact Sgt. Andersen, preferably by email at: clandersen@sanfordmaine.org
or by phone at 324-9170 ext 211 with any questions or for further information.**